

<h1>Agenda</h1>		<p>February 7, 2017 10:30 am – 12:30 pm</p> <p>CALTRANS 1120 N Street Room 4306A Sacramento, CA 95814 Contact: Romy Dioquino (916) 654-5647</p> <p>Telephone Number: (712) 432-1438 Participant Access Code: 932832#</p>	
		<p>Meeting called by: Muhaned Aljabiry Facilitator: Abhijit Bagde Recorder: Marcus Tucker</p>	
		Agenda Topics	
Item	Description	Time	Presenter
1	Agenda	10:30	Abhijit Bagde
2	Ground Rules	10:35	Abhijit Bagde
3	Approval of 12/13/2016 Meeting Minutes	10:40	Abhijit Bagde
4	Announcements and Updates: <ol style="list-style-type: none"> Staffing Update – CT/FHWA/FTA/MPOs Federal Programming Road Show at Caltrans District 4 (03/01/17) HQ Local Assistance Update – Winton Emmett 	10:45	Caltrans, FHWA, FTA and MPOs
5	Follow-Up Items from last Meeting: <ol style="list-style-type: none"> FHWA to provide an update on UPACS questions upon receiving feedback from its HQ MPOs who could not locate their 2015/16 CMAQ projects from UPACS, please contact Dennis Jacobs at dennis.jacobs@dot.ca.gov 	10:55	Abhijit Bagde
6	Grouped Projects and Accessibility of Detailed Listing – Update	11:00	Muhaned Aljabiry
7	Programming projects from the State Managed Programs	11:10	Lima Huy
8	CMAQ Cost-Effectiveness Guidance: Volunteers to review FHWA methods for use in California	11:15	Dennis Wade, ARB
9	<ol style="list-style-type: none"> Follow-Up Items Open Forum Future Agenda Items 	11:45	All
10	Future meeting dates and locations: <ul style="list-style-type: none"> March 28, 2017 SACOG, Sacramento (10:30 am – 12:30 pm) May 23, 2017 MTC, San Francisco (10:30 am – 12:30 pm) July 11, 2017 Caltrans, Sacramento (10:30 am – 12:30 pm) 	12:00	All

California Federal Programming Group (CFPG)

Minutes for: February 7, 2017

1. Agenda:

Abhijit Bagde (Caltrans Division of Programming): The agenda and handouts were sent out last week. No changes requested.

2. Ground Rules:

- Since there are phone participants, everyone who speaks should state his/her name and agency.
- Keep comments as brief as possible.
- Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits.
- Turn off cell phones and limit interruptions.
- This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard.
- Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds.
- Respond to follow-up items and meeting notices by the deadlines.
- Except for follow-up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record."
- **When not speaking, phone participants to keep their phones on mute if possible.**
- **Do not place conference call on hold. Please hang up and redial if you must take another call.**
- Meeting minutes to be distributed to the group with 10 days after the meeting.
- Any outstanding follow-up items not addressed/completed by the third meeting (from the meeting of initiation) will be removed from the agenda.

The items in bold were emphasized by Abhijit.

3. Minutes of the Last Meeting:

Abhijit Bagde: The final minutes of the December 13, 2016 meeting were provided via email prior to the meeting.

Muhaned Aljabiry: Announced appreciation to Marcus Tucker (StanCOG) for preparing the CFPG meeting minutes.

4. Announcements and Updates:

1. Staffing Update

Muhaned Aljabiry (Caltrans): No staffing updates for Caltrans.

Abhijit Bagde: Will provide a staffing update from FTA to the group when that is received.

Melissa Garza (FresnoCOG): Announced two vacancies that are available one in programming and the other in planning. Melissa announced that this will be her last CFPG meeting and will be taking time off from transportation to focus on family.

2. Federal Programming Road show at Caltrans District 4 (03/01/17)

Dennis Jacobs (Caltrans): The final Federal Programming Road show roadshow will take place in District 4 with representatives attending from MTC on March 1, 2017 at 10:00am. The training is open to anyone who wants to attend.

3. HQ Local Assistance Update – Winton Emmett

Winton Emmet (Caltrans): As of 2/6/17 Ray Zhang, Division of Local Assistance Chief has transitioned to the acting Director for District 3 for approximately six months. Mark Samuelson will fill in as District 10 Local Assistance Chief for three months followed by John Hoole for the next three months as the Local Assistance Chief. Ray Zhang will return as District 10 Local Assistance Chief following the six months with Division 3.

As of December 2016 the district has delivered approximately 5.5% of Obligation Authority (OA) which is twice as much as this time last year.

The NEPA assignment is currently under suspension which the California Legislature is working hard for a solution to restore Caltrans' ability to act as the lead for NEPA assignment. If by the end of March this issue has not been resolved, then Caltrans will have to reapply for NEPA assignment.

There has been an increase in projects requiring Emergency Relief (ER) funding (approximately \$200 million) as a result of the recent storms.

The upcoming Local Assistance Academy is open to Caltrans staff only. There are upcoming training sessions that will be open to interested staff from the local agencies throughout the region. All training information is posted on the Local Assistance website.

The FAST Act included provisions allowing agencies to begin their PE (Preliminary Engineering) phase work before getting an authorization to proceed. However, this must go through the National Proposed Rule Making (NPRM) process which is not expected to occur anytime soon. Agencies must obtain an authorization to proceed before beginning PE activities.

Phillip Chu (SBCTA): Recommended that this item be discussed during an upcoming RTPA meeting.

Winton Emmet (Caltrans): Earmark repurposing funds could be available for obligation by the end of this month (February).

Abhijit Bagde: Repurposing funds can be programmed in the third or fourth year of the current FTIP as they can be considered as "reasonably available" funds.

5. Follow-up Items from Last Meeting

Abhijit Bagde:

1. FHWA to provide an update on UPACS questions upon receiving feedback from its HQ
2. MPOs who could not locate their 2015/16 CMAQ projects from UPACS, please contact Dennis Jacobs at dennis.jacobs@dot.ca.gov

Caltrans will follow-up with FHWA on these items prior to the next CFPG meeting

6. Grouped Projects and Accessibility of Detail Listing—Update

Muhaned Aljabiry: As result of a process improvement recommendation by the CFPG subgroup to make grouped projects detailed listings more accessible to everyone, MPOs will email Caltrans links to their website where the detailed listings are posted. Caltrans Federal Programming website will provide access to these links.

Muhaned also thanked MPOs who have already sent links to Caltrans. He informed the group that once the links are posted on the Caltrans website, CFPG will be notified.

7. Programming projects from the State Managed Programs

Abhijit Bagde: For all state managed programs (e.g. HBP, HSIP, ATP, HM etc.) MPOs shall program the project lists that come from Caltrans Federal Programming office. Any requests that are received from Caltrans Districts, please contact your HQ FTIP coordinator to ensure the validity of the list.

8. CMAQ Cost-Effectiveness Guidance: Volunteers to review FHWA methods for use in California

Dennis Wade (ARB): Announced an opportunity for volunteers from the MPOs/RTPAs to work on a small subgroup to review the 2005 FHWA CMAQ cost effectiveness guidance and determine how applicable or adaptable they may be. Volunteers should have experience working with the cost effectiveness methods. Those interested should email Lima Huy.

Muhaned Aljabiry: Suggested that an email be sent to the CFPG group detailing this opportunity to participate in the subgroup, to review the CMAQ cost effectiveness guidance.

9.

1. Follow-Up Items

- Caltrans will follow-up with FHWA on UPACS questions.
- Caltrans Programming will post MPO links to the detailed listings for the grouped projects on Caltrans website.
- Caltrans programming will send an email soliciting volunteers to work with ARB on the CMAQ cost effectiveness guidance.
- Follow-up with Ted Matley (FTA) for staffing updates.

2. Open Forum

3. Future Agenda Items

10. Muhaned Aljabiry: Announced that if there are requests to have a speaker from Caltrans , FHWA or FTA for a future CFPG meeting, please contact Abhijit Bagde at Abhijit.bagde@dot.ca.gov.

11. Future meeting dates and locations:

- March 28, 2017 SACOG, Sacramento (10:30 am – 12:30 pm)
- May 23, 2017 MTC, San Francisco (10:30 am – 12:30 pm)
- July 11, 2017 Caltrans, Sacramento (10:30 am – 12:30 pm)

